

Board of Trustees Regular Meeting Minutes

Poland Township, Ohio
May 13, 2026, 5:30 p.m.

These minutes summarize the proceedings and actions taken at the meeting and are intended to reflect the general subject matter discussed and the official actions of the Board.

1. Call to Order

The meeting was called to order at approximately 5:30 p.m. The Pledge of Allegiance was recited. The Board also observed a moment of silence in recognition of National Police Week and in memory of fallen officers Richard Becker and Charles Yates.

2. Roll Call

Roll call was taken. Present: Trustee Frank DeMain, Trustee Ed Kempers, and Chair Eric Ungaro. A quorum was declared present. Township staff and department representatives were also present as reflected in the meeting record.

3. Approval of Prior Minutes and Payment of Bills

The Board approved the minutes of March 11, 2026, and April 8, 2026, and authorized payment of outstanding bills as presented in the meeting materials. Roll-call vote: DeMain, yes; Kempers, yes; Ungaro, yes. Motion carried 3-0.

4. Public Comment

Public comment was received from multiple residents and community members on the following matters:

- Library relocation: speakers supported keeping the library at its current location and raised concerns about the proposed Denver Road site, including traffic and safety impacts. Board members stated support for keeping the current library location and noted that any requested variance would proceed through the Board of Zoning Appeals and any applicable court process.
- 5253 Struthers Road: speakers raised concerns regarding traffic, noise, environmental issues, potential fuel spill impacts, and whether any prior nonconforming use had been abandoned. The Zoning Inspector reported prior contact with the property owner, issuance of a directive to address conditions,

and follow-up efforts. The Board discussed obtaining additional documentation regarding prior use of the property.

- Southwind Trail property conditions: speakers reported nuisance and health-related concerns, including exterior debris, animals entering the structure, and requests for assistance involving the Board of Health and related agencies. The Board and staff discussed ongoing enforcement and follow-up.
- E-bike regulation and enforcement: speakers requested coordination with Poland Village regarding enforcement and clearer guidance on permissible use.
- Residential dumpsters: speakers requested clearer rules regarding long-term placement of roll-off dumpsters in residential areas.

5. Resolutions and Administrative Actions

The Board adopted Resolution No. 26-13 regarding nuisance properties identified during the meeting and approved inclusion of the listed properties in the 2026 nuisance process. Roll-call vote: DeMain, yes; Kempers, yes; Ungaro, yes. Resolution adopted 3-0.

The Board approved donations of \$250 to American Legion Mahoning Valley Squadron 15 and \$250 to Lowellville Post 247 for parade-related support. Roll-call vote: DeMain, yes; Kempers, yes; Ungaro, yes. Motions carried 3-0.

6. Finance Report

The Fiscal Officer presented the April 30, 2026 financial reports, including year-to-date revenues, expenditures, and fund balances. The Board discussed budget trends, road funding, health insurance procurement, and salary allocations for seasonal and part-time personnel. Discussion included expected hourly costs, anticipated scheduling needs, and the impact of part-time and seasonal wages on departmental budgets for the remainder of the year. Reports provided were Fund Status, Appropriation Summary, Revenue Summary, Appropriation Status for April 2026 and 2025, and Financial Worksheet – by Program/Object.

7. Seasonal Employment and Park Improvements

The Board approved seasonal employment at \$13.00 per hour, not to exceed 30 hours per week, for Logan Hacksted, Taylor Hobart, JD Mima, Dominic Pagano, and Christian Pasquarella. Roll-call vote: DeMain, yes; Kempers, yes; Ungaro, yes. Motion carried 3-0.

The Board also discussed part-time staffing needs across Township operations, including workload coverage, scheduling flexibility, and budgeted wage allocations. The

meeting record reflects discussion of part-time personnel as part of overall staffing planning; however, no separate roll-call action approving additional named part-time hires was recorded in these minutes beyond the seasonal appointments listed above.

The Board approved a concrete path and bench pad project at the park by Riccitelli Builders in an amount not to exceed \$6,300. Roll-call vote recorded as 2-1. One dissenting vote was noted in the meeting record. Motion carried.

8. Recycling, Park, and Zoning Reports

The Board received updates regarding recycling operations, including notice that grant support for cameras at the recycling site would not be provided and that future county recycling changes may affect site operations. The Park Department reported recent signage installation, trail maintenance, tree planting, and donated materials and equipment. The Zoning Inspector presented the April 2026 zoning report, including permit activity, fees collected, and code enforcement matters.

The Board approved a zoning permit refund in the amount of \$350 to Annie Hoppe. Roll-call vote: DeMain, yes; Kempers, yes; Ungaro, yes. Motion carried 3-0.

9. Road Department Actions

The Road Department reported on pipe camera work, line jetting, mowing, catch basin repairs, winter damage repairs, and township patching. The Board approved installation of a headwall for the stormwater pipe at 3085 Lee Lyn Circle by MH&E for \$3,700 and approved an engineering services proposal from Thomas Fok for Walnut Grove storm pipe work in an amount of \$6,000. Roll-call vote on each motion: DeMain, yes; Kempers, yes; Ungaro, yes. Motions carried 3-0.

10. Police Department Actions

The Police Department reported on training activities, school-based safety programming, investigations, and enforcement efforts. The Board approved the annual contribution of \$2,000 to support the Mahoning County Crisis Response Team. Roll-call vote: DeMain, yes; Kempers, yes; Ungaro, yes. Motion carried 3-0.

The Board approved purchase of a 2025 Chevrolet Tahoe police vehicle from Ganley Automotive in an amount not to exceed \$54,000 and approved outfitting of the vehicle by Ibis Tek in an amount not to exceed \$20,000. Roll-call vote on each motion: DeMain, yes; Kempers, yes; Ungaro, yes. Motions carried 3-0.

The Board approved the revised Memorandum of Understanding for the Poland Seminary High School School Resource Officer position for the 2026-2027 school year. Roll-call vote: DeMain, yes; Kempers, yes; Ungaro, yes. Motion carried 3-0.

11. Faith-Based Coalition / Chaplaincy Discussion

The Board discussed involvement of Pastor Kevin in the Township's faith-based coalition and future chaplaincy-related support for the Police Department. No formal appointment action was recorded during this discussion.

12. Adjournment

There being no further business, the meeting adjourned at approximately 7:06 p.m.

Eric Ungaro, Chairperson

Frank DeMain, Vice-Chairperson

Edward Kempers, Trustee

Paul J. Canter, Fiscal Officer